



South Australian Integrated
Land Information System

Account Application

ORGANISATION DETAILS:

Information to be shown on system generated Plans and Documents

REGISTERED BUSINESS NAME/COMPANY NAME		
TRADING NAME		
ABN	DATE BUSINESS COMMENCED	
BUSINESS ADDRESS		
SUBURB	STATE	POSTCODE
E-MAIL ADDRESS		
PRIMARY CONTACT NAME		PHONE
MOBILE	FAX (if applicable)	

TYPE OF BUSINESS:

<input type="checkbox"/> Finance	<input type="checkbox"/> Legal	<input type="checkbox"/> Conveyancing	<input type="checkbox"/> Real Estate	<input type="checkbox"/> Property Development
<input type="checkbox"/> Surveying	<input type="checkbox"/> Building	<input type="checkbox"/> Valuation	<input type="checkbox"/> Other (please specify)	

ORGANISATION ADMINISTRATOR(S):

Administrator 1:

TITLE	GIVEN NAME	FAMILY NAME
EMAIL		PHONE

Administrator 2:

TITLE	GIVEN NAME	FAMILY NAME
EMAIL		PHONE

Administrator 3:

TITLE	GIVEN NAME	FAMILY NAME
EMAIL		PHONE

ORGANISATIONS LODGING DEALINGS OR PLANS – AGENT CODE DETAILS:

CONTACT PERSON:

PHONE

EMAIL ADDRESS: *(Please Note: notices such as Lodgement receipts, Confirmation of Registration and Requisition Notifications will be sent to this email address. Plan lodgement related notices will be sent to the email address nominated in EPL- Electronic Plan Lodgement.)*

FINANCIAL DETAILS: Directors Partners Proprietors**PERSON 1:**

NAME

RESIDENTIAL ADDRESS

PHONE

PERSON 2:

NAME

RESIDENTIAL ADDRESS

PHONE

PREVIOUS/OTHER ACCOUNTS WITH LAND SERVICES SA:

Do you currently or have you previously held an LSG account in another name? Please provide details:

ESTIMATED MONTHLY ACTIVITY LEVELS: \$2,000 \$5,000 \$10,000 \$20,000

Approval of credit limit on account applications may take up to 5 working days.

Once approved, confirmation of your credit limit will be emailed to your Organisation's email address.

Communications

As a SAILIS Account Customer, you will automatically be subscribed to receive important communications from Land Services SA that may affect your profession.

News messages will be posted on the SAILIS application, with additional Notices to Lodging Parties (NLP) and Customer Information Bulletins (CIB) disseminated to your Organisation's email address.

You have the ability to unsubscribe at any time by emailing feedback@landservices.com.au. Similarly, you can request additional users from your organisation be subscribed to receive these communications by completing the online subscription form at www.landservices.com.au

Please ensure that you read the following Terms of Trading Agreement and date the application.

This application can be completed online, saved and emailed to customersupport@landservices.com.au

Terms of Trading Agreement

1. CREDIT POLICY

- 1.1. Invoicing will occur on a monthly basis unless generated on demand by the client.
- 1.2. All accounts are to be settled in full within 30 days of invoice date.
- 1.3. Payments can be made by the following methods:
 - Paid online using credit card facilities
 - BY EFT - Funds transfer to BSB 065-266 A/C 10020005. Please include your LSG Account Number in the payment description and email confirmation of your payment to SAILISfinance@sa.gov.au
 - Cheques made payable to 'Land Services', posted to Customer Services, GPO Box 543, Adelaide, SA 5001
 - In person- Ground Floor 101 Grenfell Street Adelaide
- 1.4. Failure to provide remittance advice may cause delays in processing payments which may breach the 30 day trading terms.

2. TERMINATION

- 2.1. Non-compliance with credit Terms and Conditions may result in termination of access arrangements and credit terms.
- 2.2. Reinstatement of access may incur an application fee.

3. FAILURE TO PAY

- 3.1. Failure to pay an invoice within the agreed terms may result in:
 - access to systems being suspended/terminated; or
 - all balances being due and payable.
- 3.2. All expenses resulting from recovering outstanding debts being passed onto the account holder.

4. USERNAMES AND PASSWORDS

- 4.1. Users are responsible for maintaining the confidentiality of their username/passwords and for controlling access to user accounts through password security.
- 4.2. Authorised administrators are responsible for the creation and deletion of user accounts for their Organisation.

5. CHANGE OF DETAILS

- 5.1. For any change of ownership, business name or Australian Business Number (ABN), you will need to reapply for an account via the Account Application Form. Failure to apply for a new account in these circumstances will result in you being liable for previous owner or business outstanding debts, and may result in termination of the existing account.
- 5.2. Changes need to be in writing using the following options:
 - Via SAILIS by clicking 'Contact Us'
 - Email - customersupport@landservices.com.au
 - Fax - to email service - 8423 5090

Please include your Organisation Name, LSG Account Number and a brief description of the request to enable us to process changes

DECLARATION

You agree to operate this account in accordance with this Terms of Trading Agreement ('Terms') and acknowledge that the use of this account means that you have read and accepted these Terms.

You agree to the conditions of use of online solutions as appears on the websites and as attached.

You acknowledge that these Terms are not to be regarded as an offer or acceptance of credit under any legislation relating to the provision of credit.

You authorise Land Services SA Operating Pty Ltd ACN 618 229 815 as trustee for the Land Services SA Operating Trust ABN 86 836 650 939, trading as Land Services SA, in its capacity as principal and, to the extent that it provides any services as delegate or agent of the Crown in Right of the State of South Australia ('State'), in its capacity as delegate or agent (as the case may be) of the State ('Land Services SA') to obtain any information about your commercial credit worthiness from any business, which provides such information, in order to assess your application for credit.

You understand that it is an offence under the Financial Transaction Reports Act 1988 (Cth) to make a false or misleading statement.

DECLARATION:	
SIGNED	NAME
DATE	TITLE

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