



## NOTICE TO LODGING PARTIES

### CHANGES TO OFFICE PRACTICE

To bring the procedures of the manual registration system in line with the procedures of the Torrens Automated Title System (TATS) the following changes to Office practice will be implemented from 13th May, 1991;

in Transmission Applications, the date of will, the date of grant of probate and the date of letters of administration will not be endorsed on the title.

the address and occupation of transferees of a lease or mortgage will not be endorsed on the title.

standard abbreviations will be used in endorsing a proprietor's address. These abbreviations are:

PMB for Private Mail Bag  
RSD for Roadside Delivery  
PO for Post Office  
GPO for General Post Office  
C/- for Care of  
SEC for Section  
LOT for Allotment

All practitioners are encouraged to draft their documents so as to facilitate this practice.

As from a date to be advised, the date and time of production of documents will not be endorsed on the title. A new ARIES enquiry will be made available prior to the introduction of this change. This enquiry will provide the date and time of production of all documents registered on a manual title for at least the previous 12 months. There will be no additional fee for this enquiry. Details will be provided in a further Notice to Lodging Parties.

As from 4th November 1991, the release of one title from a Mortgage (or other encumbrance over many titles) will not be endorsed on the original or duplicate copies of the mortgage. Implementation of this change has been deferred to enable clients to organise their own records. During this period, suggestions from the industry will be considered as to assistance the Lands Titles Division might give to facilitate that record keeping process.

A further Notice will be issued on this procedural change three months before implementation.

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REGISTRAR-GENERAL  
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