



NOTICE TO LODGING PARTIES

ACCESSING CERTIFICATE OF TITLE REFERENCES FROM PLAN/PARCEL DETAILS

For many years searchers have been able to ascertain certificate of title references for parcels in Deposited and Filed Plans, and units in Strata Plans using the plan/allotment Index Books currently located on the 1st Floor, Colonel Light Centre. There has been no charge for this service.

The plan/allotment Index Books duplicate the computer record. To make the information more readily available to clients an enhancement has been made to the Register Search - Name Check facility (AFARSC). This enhancement allows plan/allotment to be used as an access key to provide details of an owner's name before proceeding with a request for a Register Search of the title.

Because of other developments on the 1st floor, the Plan/Lot Index Books will be stored on the 6th floor. They will continue to be available for searching if required.

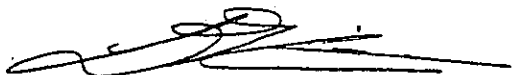
Where one title exists for the Plan/Parcel, a response showing the title reference, owner's name, and option to proceed with a Register Search will be displayed. Where more than one title exists for the parcel, a list of title references and estate types will be displayed. The enquirer must ascertain which title(s) he or she wishes to order before proceeding. If a Register Search is not required the enquiry may be terminated at this stage and no cost will be incurred.

NOTE: It is necessary when using this option to make an entry for all fields, ie Plan type (eg. D for Deposited), plan number, parcel type (eg A for Allotment), and parcel number.

Should a searcher require a full list of all of the title references for a particular plan, then the LOTS "Parcels in Plan" enquiry should be used (enter the plan type and number only before transmitting). Title references for individual parcels are also available using the existing LOTS index enquiry. The fee for these enquiries remains unchanged.

The Register Search Name Check and all the above enquiries are available from the Ground Floor Enquiry Centre, all Regional and District Offices and the remote user network.

If you have any enquiries, please contact Leigh Floyd, Acting Deputy Registrar-General, Customer Services on 226.3866.



L.B. KIDD
REGISTRAR-GENERAL

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