

REGISTRAR-GENERAL'S OFFICE

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COLONEL LIGHT CENTRE: 25 Pirie Street ADELAIDE.

PANEL FORM

B1 - ANNEXURE SHEET

Refer to "GENERAL NOTES RELATING TO PANEL FORMS" and particularly Note 5.

When using the annexure sheet the following points must be adhered to.

1. After 1st January 1981 all annexures must be on the B1 panel form. Slips of paper will not be accepted.
2. Where there is insufficient space to accommodate the required information in a panel on the parent document, insert the words "See Annexure A" and enter all the information on the annexure sheet under the aforesaid heading.
3. Multiple annexures may appear on the same annexure sheet.
4. Operative clauses and executions should be avoided on annexure sheets. However, if there are numerous parties executing and some cannot be accommodated on the parent document, there will be no objection to some executions being made on an annexure sheet, provided it is securely bound to the parent document.
5. The information in the top left panel of the form is to be completed by the agent. A Certificate of Title reference should be added in case this sheet becomes detached from the parent document.
6. Annexure sheets must be securely attached to the top left hand corner of the parent document.

Bearing in mind the need for clarity of expression and spacing, the use of Annexures will be left to the discretion of the certifying party. If multiple annexures are required it may be more advantageous to complete the document in narrative style on form B2 or B3.


(B.G. KILEY)

ACTING REGISTRAR-GENERAL.

15th July, 1980

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PANEL FORMS

B2 and B3 - BLANK FORMS

These notes are to be read in conjunction with "GENERAL NOTES RELATING TO PANEL FORMS".

1. The preparation of some documents may be difficult or even impossible if confined to a panel format, e.g., the document may be too complex, or contemplates a dealing so unusual that it does not warrant the preparation of a specific panel form.

These documents should be prepared in a narrative style on either Form B2 or B3, depending on the amount of subject matter.

2. Form A3 is seen to be applicable for the bulk of applications, other than those for which a specific form has been designed.
3. You are reminded again of the provisions of Section 54a of the Real Property Act 1886-1980 which states:-

"54a Every instrument -

- (a) that is lodged or issued before the first day of January, 1981, must be in a form approved by the Registrar-General and
- (b) that is lodged or issued on or after the first day of January, 1981, must be in a form prescribed by regulations"

Therefore you are cautioned against the improper use of Form B2 or B3 by utilizing them for a narrative style document when the proper panel form for that dealing is available.

15th July, 1980


(B.J. KILEY)

ACTING REGISTRAR-GENERAL.