



Withdrawal of Lien CHECKLIST

Name(s):			
Postal Address:			
Phone Number:		Email:	

Before lodging a Withdrawal of Lien, please ensure you complete the following checklist and include with your lodgement:

Application form is fully completed, with correct wording, in blue or black ink.
Refer to *Withdrawal of Lien Guidance Notes* for assistance

Application form has the certifications completed

Registration Fee of **\$176**, cash, cheque, or money order payable to Land Services SA.
EFTPOS and Credit Card payments are not accepted

Verification of **Identity** (VOI) requirements met, including certified copies of ID.
Refer to the *Verification of identity for self-represented parties fact sheet* (see Table 1)

Self-Represented Party – Authorised Person Certification form to be completed by an authorised person.
Refer to the *Verification of identity for self-represented parties fact sheet* (see Table 3)

Note: Dealings cannot be accepted for lodgement if the VOI requirements are not met.
Office hours are between 9am-5pm (please note that our busy period is between 11am-2pm).
A Confirmation of Registration Notice will be provided when the document has been registered.

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