

CERTIFIED PLAN FOR EASEMENT / OUTER BOUNDARY - CHECKLIST FOR CLIENTS		Plan Presentation Requirement PPR	✓
		Reference	
TEXTUAL SHEET	PLAN PURPOSE – Check correct plan purpose and plan type	2.1	
	AREA NAME – Check Register Search for a Certificate of Title / Property Location Browser (SAPPA)	2.52	
	COUNCIL	2.53	
	SUBJECT TITLE DETAILS		
	PREFIX / VOLUME / FOLIO / OTHER	4 - 4.5	
	PARCEL TYPE / PARCEL NUMBER / PLAN TYPE / PLAN NUMBER	4.6 - 4.9	
	HUNDRED / IA / DIVISION / TOWN	4.10 - 4.11	
	OTHER TITLES AFFECTED	4.12	
	EASEMENT DETAILS – View tables 5.7, 5.8, 5.9 AND 5.10		
	STATUS / LAND BURDENED / FORM	5.3 - 5.5	
	CATEGORY / IDENTIFIER / PURPOSE	5.6 - 5.8	
	IN FAVOUR OF	5.9 - 5.10	
	CREATION - right of way to have authorising doc. No.	5.11	
ANNOTATIONS	6.0		
DIAGRAM SHEET (s)	SEARCHING DATA		
	SURVEY GRAPHIC INDEX & PLOTS ON SAILIS – N.B. No longer updated		
	SAILIS – Plan Image Search – Print search list & ensure update if in non-metro area		
	OTHER PLAN DATA SOURCES – Abutting Plans, Survey Database		
	PC PLANS – Closures and areas		
	DATA PRESENTATION – Data, Running chainage, Bearings, Copied, Calculated and Curve data	7.33 - 7.41	
	LINETYPES & BOUNDARIES – Use PLB for Administrative boundaries Show only if traverses BBL	7.20 & 7.59	
	NORTH POINT & BEARING DATUM	7.21 & 7.73 - 7.76	
	DIAGRAM SCALE AND BAR SCALE	7.22 - 7.23	
	PARCEL IDENTIFIERS, PIECES SCHEDULE, AREAS- Total Area	7.31 - 7.32 & 7.45 - 7.50	
	ALL ALLOTMENTS HAVE ACCESS and are FIXED TO STREET CORNER	7.29	
	ABUTTALS – Check Property Location Browser PLB (SAPPA)	7.54 - 7.56	
	ENLARGEMENT – If whole parcel shown then drawn to scale	7.43	
	ROADS – name from PLB (SAPPA), areas, access, widths, offsites.	7.45.1 & 7.57 - 7.58	
	OCCUPATION – data, notes in ANNOTATIONS on Textual sheet.	7.69 - 7.72	
	PARTY WALL – data requirements and note	13	
	NATURAL BOUNDARIES – Show authority for plotting / scaling vide note in ANNOTATIONS on Textual sheet.	19.0	
	DATA TO ALL MARKS		
	MP's – Street bends / Curves / Rural boundaries – NEW MP'S IN DSA'S NOT REQUIRED – NEW SPIKES / GI NAILS NOT TO BE SHOWN	Cadastral Survey Requirement 14.4	
	PSM – NUMBERS / SYMBOLS / MINIMUM PSM REQUIREMENTS / MGA PLAN JOINS	CSG: 14.3	
	ALL RELEVANT MARKS CONNECTED		
	PM Gone Report required		
	EASEMENT DATA – fixed independently in each parcel	8.3	
	EASEMENT IDENTIFIERS – not duplicated elsewhere on plan	5.7	
	EASEMENTS TOGETHER RIGHTS DEFINED – show vincula	8.5	
	EASEMENTS over CROWN LAND - check CL for underlease(s) / redesignations		