

COMMUNITY PLAN - CHECKLIST FOR CLIENTS		Plan Presentation Requirements (PPR) reference	✓
TEXTUAL SHEET (s)	PLAN PURPOSE – Check correct plan purpose and plan type	2.1	
	AREA NAME – Check Register Search for a Certificate of Title / Property Location Browser (PLB) SAPPA	2.52	
	COUNCIL	2.53	
	LAST PLAN	2.54	
	DEVELOPMENT NO.	2.55	
	AGENT DETAILS	3.1	
	AGENT CODE – must be shown	3.2	
	REFERENCE	3.3	
	CERTIFICATION	3.4	
	SUBJECT TITLE DETAILS		
	PREFIX / VOLUME / FOLIO / OTHER	4 – 4.5	
	PARCEL TYPE / PARCEL NUMBER / PLAN TYPE / PLAN NUMBER	4.6 – 4.9	
	HUNDRED / IA / DIVISION / TOWN	4.10 – 4.11	
	OTHER TITLES AFFECTED	4.12	
	EASEMENT DETAILS – View tables 5.7, 5.8, 5.9 AND 5.10		
	STATUS / LAND BURDENED / FORM	5.3 – 5.5	
	CATEGORY / IDENTIFIER / PURPOSE	5.6 – 5.8	
	IN FAVOUR OF	5.9 - 5.10	
	CREATION	5.11	
	ANNOTATIONS	6.0	
SERVICE EASEMENTS – DLC/TLC to have Sec 31 application in Document; <10m	TABLES 5.7 – 5.9		
DIAGRAM SHEET (s)	PC PLANS – Closures and areas		
	LOCATION PLAN – (Community Strata Plans – Site Plan and Floor Plans)	9.14	
	SERVICE INFRASTRUCTURE PLAN – or show note in annotations on TEXT SHEET	9.15 – 9.16	
	LOT ENTITLEMENT SHEET date of Valuer's certification is <6 months before appl'n lodged	9.28	
	ENCROACHMENTS – check Outer Boundary (OB) for encroachments over Roads and abutting allotments	9.31 – 9.38	
	ALLOTMENTS TO VEST AS PUBLIC ROAD(S) – RESERVE(S)		
	COMMON PROPERTY C1, C2 – Identifiers with annotation note in text sheet are optional		
	DEVELOPMENT LOT	9.10	
	DATA PRESENTATION – Data/Bearings agree exactly with O.B. plan	7.33 – 7.41	
	NORTH POINT & BEARING DATUM	7.21 & 7.73.5	
	DIAGRAM SCALE AND BAR SCALE	7.22 – 7.23	
	PARCEL IDENTIFIERS, AREAS - Total Area	7.31-7.32 & 7.45-7.50	
	ALL ALLOTMENTS HAVE ACCESS and are FIXED TO STREET CORNER	7.29	
	COMMUNITY STRATA Height Limits on LOT Subs	9.20	
	ABUTTALS – Check Property Location Browser (SAPPA)	7.54 – 7.56	
	ROADS – name from PLB (SAPPA), areas, access, widths, offside, vesting	7.45.1 & 7.57 – 7.58	
	ENLARGEMENT – If whole parcel shown then drawn to scale	7.43	
	EASEMENTS check for easements on current plans & titles – right of way to have creation document number		
	EASEMENTS DATA – fixed independently in each parcel	8.3	
	EASEMENTS IDENTIFIERS – not duplicated elsewhere on plan	5.7	
	EASEMENTS TOGETHER RIGHTS DEFINED – show vincula	8.5	
	SERVICE EASEMENTS – DLC / TLC to have Sec 31 application in doc: <10m	TABLES 5.7 – 5.9	