

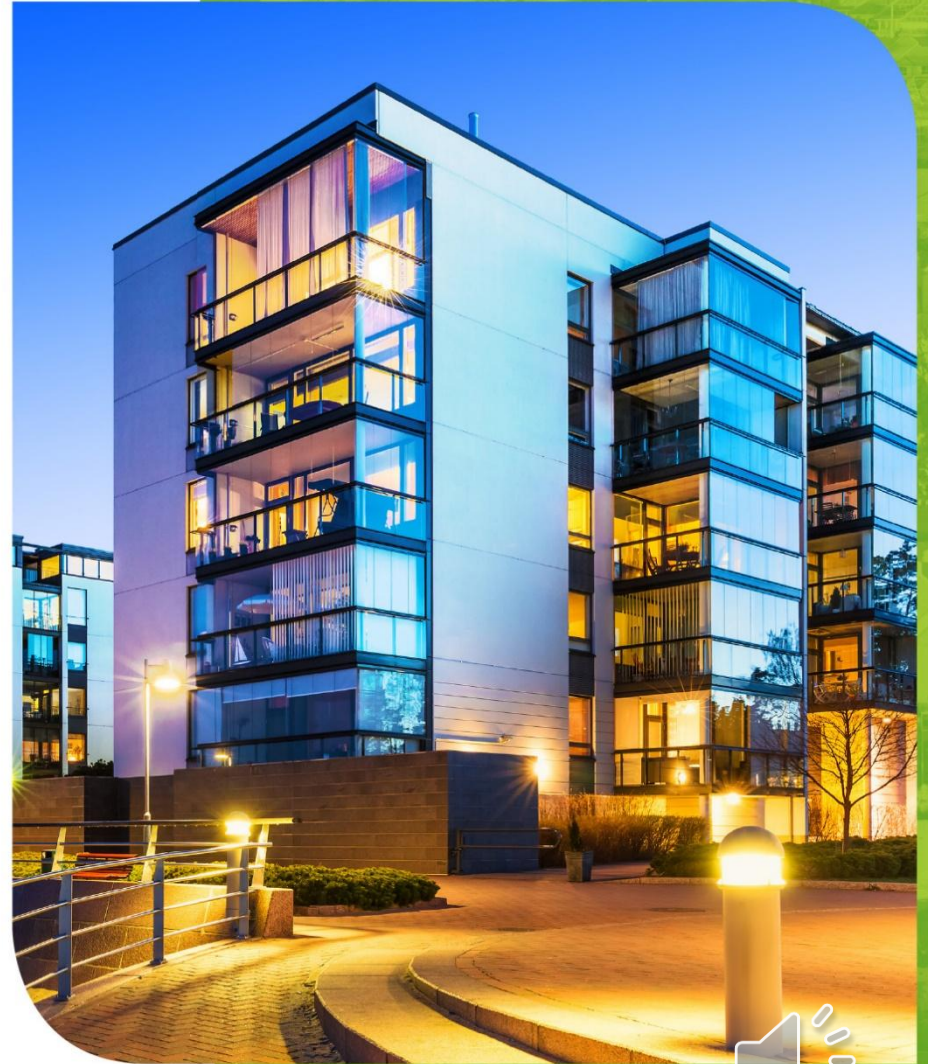


Industry Education Webinar:

Secure Online Payment for Dealing Lodgements

July 2026

landservices.com.au





About our Land Services SA Team

This Industry Education Webinar was prepared by LSSA's Subject Matter Experts. Our staff have years of experience and are well respected in the Industry.

Flynn Stewart

Manager Registration Services, Flynn leads the Registration and Property Examination teams, delivering efficient land registry services in South Australia. Flynn is actively involved in industry engagement and education initiatives that support legal and conveyancing professionals and promotes service excellence across the sector. With a legal background and prior experience with government agencies, he is an experienced operational leader who is always happy to hear from and engage with industry members.



Rebecca Fogarty

Registration Officer, Rebecca has over 6 years' experience within the Registration team with a focus on compliance examinations for the last 3 years. She is currently training in the Senior Registration Officer role and assists Land Services SA with system testing for SAILIS upgrades, including projects such as the secure file upload portal, and this cheque replacement project.



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National Cheque Transition Plan

Cheques Transition Plan - Winding down Australia's cheques system

By 30 June 2028

Cease issuance of personal, commercial, government and bank cheques. Cheques written after this date will not be accepted, and no payment will be made.

By 30 September 2029

Cease acceptance of personal, commercial, government and bank cheques. Cheques will no longer be accepted for payment by financial institutions. Closure of the cheques system by 1/01/2030.

NAB

Phased out cheque books by default for new business accounts.

Limited Cheque Book replacement service remains.

ANZ

No cheque books for new personal accounts since June 2024.

No Business cheques (May 2025) / No Institutional cheques (July 2025).

Commonwealth Bank Of Australia

No cheque access for new business accounts since June 2023.

Replacement books available on request only.

Westpac

Phased out cheque books by default for new business accounts.

Limited Cheque Book replacement service remains.





Secure Online Payment for Dealing Lodgements

Drop & Go or Postal Lodgement

- Lodgement Channels will remain unchanged.

LSSA Data Capture

- Cheques and cash are processed immediately, and the dealings enter the queue for examination.
- Dealings identified without cheque or cash payments will be processed via the Online Payment Gateway solution.

Lodging Agent receives payment link via email

- An automated email is sent to the Lodging Agent via the email address that is recorded against their agent code.
- This email includes the list of dealing numbers in series, instructions for payment and link to proceed to payment.

Payment via the ANZ Online Payment Gateway

- The Lodging Agent accesses the link, which takes them through to the SAILIS payment window, displaying the dealing series, and fees. The agent then proceeds to make payment, which redirects the agent to ANZ Payment Gateway for payment via card.

Receipt Generated

- The Lodging Agent will then be able to download a copy of the receipt immediately. As a safeguard, a receipt batch job will run overnight and an email with a receipt link will be emailed to the agent within 24 hours of the transaction.



Email - Link and Payment Identifier

Outstanding Payment for SAILIS Dealing Lodgement

Hello,

Land Services SA currently requires payment of registration fees for the following dealing(s):

- <Dealing Number>

To provide payment please either:

Click here: <Link>, or

Visit the website: sailis.lssa.com.au, click on the Continue as Guest link and then use the menu to navigate to **General Search > Dealing Payment.**

Please use this unique payment identifier [<Payment Identifier>] to look up your payment details.

Please note the link and the payment identifier will **expire in 7 days** from the date of this email.

Upon successful payment, a receipt will be available to download and a copy will be sent to your email address.

If you have any questions or concerns, please reach out to our friendly team at customersupport@landservices.com.au

Thank you,
Land Services SA – Land Information Services team



**Example of the automated email that Agents receive upon a payment gateway record being created.*



Making a Payment

► Using the Link:

- When clicking the link in the email, Agents are directed to the **Dealing Payment Confirmation** page in SAILIS.
- This page displays the Dealings, Fee type, and Fee amount to the Agent.
- The Agent must enter in the Contact Name and Contact Phone Number and acknowledge SAILIS Terms and Conditions.

- **Note:** Agents can do this as a Guest user of SAILIS, no need for them to login.

► Using the Payment Identifier:

- Via the SAILIS menus, the Agent can navigate to **General Search > Dealing Payment** to display the **Dealing Payment Search** screen.
- They enter the **Payment Identifier** into the search field and click **Search**. If a match is found, the **Dealing Payment Confirmation** page is displayed.

Payment Confirmation Search

* Payment Identifier

Must contain a value.

Search

Payment Confirmation Search screen in SAILIS.

Dealing Payment Confirmation

Dealings		
M 14731792	Registration	\$183.00
M 14731792	Transaction	\$15.00
T 14731793	Registration	\$5937.00
T 14731793	Transaction	\$15.00

Customer Reference

Order Total \$6150.00

Inclusive of GST \$6150.00

Contact Details

* Contact Name

* Contact Phone

☐ I acknowledge that these [Terms and Conditions](#) apply to the use of SAILIS.

Confirm Order Cancel



Making a Payment

- After entering the required information into the **Dealing Payment Confirmation** screen and clicking **Confirm Order**, SAILIS will direct the Agent to the ANZ Payment Gateway.
- This allows processing of card information through a secure ANZ payment gateway. LSSA does not collect information entered into the gateway.
- Once payment has been completed and the gateway confirms payment was successful, the Agent is redirected to a **Dealing Payment Result** page.

 **Record Created**

Dealing Delivery - 5430584102

Receipt Number	13919584
Date/Time	09/04/2026 11:27
Customer Reference	test bec 14732794 
Order Total	\$852.00

[Download Receipt](#)

► Receipts

- Agents can download their tax invoice from the **Dealing Payment Result** page.
- Alternatively, SAILIS will automatically send an email to the Agent with a link to download the receipt. **The receipt link expires after 90 days.**

Billing Information

* Required field

First Name *

Last Name *

Address Line 1 *

City *

Country/Region *

Australia

Phone Number *

Email *

Your Order

Total amount

AUD 6,054.00

Payment Details 

Card Type *

☐  Visa

☐  Mastercard

Card Number *

Expiration Month *

Month

 Expiration Year *

Year

CVN *



This code is a three or four digit number printed on the back or front of credit cards.

Cancel

Pay





Non-payment of Fees via Payment Gateway

Non-payment of fees

- **Agents have 7 calendar days in which to complete a successful payment** via the Payment Gateway.
- After this time SAILIS will:
 - **Automatically expire the link and payment identifier** that were emailed to the agent.
- The LSSA team will then promptly requisition the dealing for non-payment on fees. The dealing will not be examined at this stage, and therefore the requisition will not include other corrections that may be required.
- If required, a new Payment Gateway record can be generated to allow the Agent to make the online payment.
 - This will trigger a new link and payment identifier to be generated and emailed to the Agent (the old link and payment identifier will no longer work as they have expired).
 - Please contact our office at your earliest convenience should you require a new link to be generated for payment.





Important things to note:

No Cheque provided at Lodgement - Assumed payment via the Online Payment Gateway.

LSSA to calculate fees based on dealings lodged.

Individual email and link generated per Dealing Series. This is required for accurate accounting

Payment link will remain active for 7 calendar days. After which, the dealing series will be requisitioned for non-payment of fees and link will no longer be active.

Dealing series awaiting payment via the Online Payment will sit outside the dealing examination queue and will not progress until payment is made.

Dealing Series paid via the Online Payment Gateway cannot involve mixed or split payment methods involving Cheque or Cash (Mixed payment with RevNet is possible).

No Payment information is saved or stored in SAILIS (Banking Details / Card Numbers / Expiry Dates / Etc.)

Email links and Receipts will be sent automatically to the email address associated with the Agent Code. Please make sure your SAILIS account and email is kept up to date.

SAILIS Login credentials not required to execute payment (allowing administrative or bookkeeping staff to action payments).





Summary of Key Points

Email Link and Payment Identifier

Please treat these emails with importance, as you will need the link or payment identifier to pay the relevant lodgment fees. Deleted or lost emails will require the existing link to be cancelled and a new link generated.

Payment Pending

Whilst dealings will maintain their order of lodgment priority against the certificate of title, the examination and registration process will not proceed until payment is made.

Default Option

The online payment gateway will be the default payment method when dealing lodgments are not accompanied by a cheque payment.

Non-Payment

Agents have 7 calendar days in which to complete a successful payment via the Payment Gateway. After this time, the link and payment identifier will expire, and the dealing series will be requisitioned.

National Cheque Transition

Make sure your business is prepared for the impending phase out of Cheques across Australia.



GUIDE and FAQ's

The "Online Payment of Registration Fees: Guide and Frequently Asked Questions" document can be found on the LSSA website. This document contains detailed instructions on how to use the Online Payment Gateway.

Industry Education Hub



LAND SERVICES SA

Q Enter a keyword to search...

SAILIS Access Land & Property Information

For Individuals ▾ For Professionals ▲ Land Registration ▾ Land Division ▾ Products & Services ▾ About Us ▾

For Professionals Overview

View All

Education & Support

Industry Education Hub

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SAILIS Access & Support

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Property Edge

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Full list of Webinar Topics for 2025 (227 KB)

For Professionals



Live Q&A Session





Q&A Session

Is there a way that this notification can include our own internal reference listed on our lodgement cover sheet *in addition* to the dealing numbers?

- Currently the customer reference or dealing numbers are not included in the payment link email, but we will consider this suggestion for further enhancement.

Will a BPAY or EFT option be made available?

- Unfortunately, these payment options are not considered feasible in the current environment

If you have any other questions, please do not hesitate to reach out to us at customersupport@landservices.com.au or call us on 08 8423 5000