

Removal of Caveat CHECKLIST

Name(s):			
Postal Address:			
Phone Number:		Email:	

Before lodging a Removal of Caveat, please ensure you complete the following checklist and include with your lodgement:

Application form is fully completed, with correct wording, in blue or black ink. Refer to <i>Removal of Caveat Guidance Notes</i> for assistance	☐
Application form has the certifications completed	☐
Registration Fee for 2026/2027 is \$204.00 cash, EFTPOS, cheque, or money order payable to Land Services SA	☐
Verification of Identity (VOI) requirements met, including certified copies of ID. Refer to the <i>Verification of identity for self-represented parties fact sheet</i> (see Table 1)	☐
Self-Represented Party – Authorised Person Certification form to be completed by an authorised person. (E.g. Justice of the Peace) Refer to the <i>Verification of identity for self-represented parties fact sheet</i> (see Table 3)	☐
Verification of Authority (VOA) requirements met. Refer to the online information www.landservices.com.au <i>Verification of Authority Guidelines</i> (Section 7.1). Two forms of VOA are required for example Council rates, ESL Notice, Land tax, Utilities bill. These can be photocopies of the current accounts.	☐
Note: Dealings cannot be accepted for lodgement if the VOI and VOA requirements are not met. Office hours are between 9am-5pm A Confirmation of Registration Notice will be provided when the document has been registered.	

Land Services SA strongly advises all people to seek the assistance of a registered conveyancer or solicitor when dealing with any estate and interest in land.